

JOHN E. BURKE SCHOOL PTO MEETING MINUTES AUGUST 24TH, 2022

Attendees: Colleen Morelli, Marissa Fast, Jessie Roberge, Laura Poplawski, Sam Benoit, Serena Molk, Tracey Greenfield, Krista Doughty, Carrie Dickson, Lacey Becotte

Meeting called to order @ 6: 03 by Marissa Fast

- I. Welcome: Marissa Fast welcomed everyone to the meeting
- II. Introductions: All attendees introduced themselves and stated their child's grade level.
- III. Principals Report.
 - a. There will be approx 252 students in the school this year
 - b. Focus will be on personalized learning, sense of belonging which will be attained through small group learning, inclusive environment
 - c. All grades will have two classes each
 - d. 2nd and 3rd will have one co-taught class each, 4th and 5th will have 2 co-taught
 - e. Welcoming new staff members this year, some with many years experience in other places. PE teacher will be Mr. Palmeiri, Health will be Mr. Murphy
 - f. Teachers were thankful for the luncheon provided by PTO hospitality reps (Meghan and Robyn). This was the first time in a few years that they were all able to sit down together for a meal.
 - g. Lacey will send out information via a slideshow on Sunday, Aug 28th detailing first day procedures, etc. Welcome videos from teachers will also be sent.
 - h. Lunch will be free this year
 - i. Theme of the school year is Be You, Be Burke based on a book by Peter Reynolds. Will hold Be You Assemblies to talk about themes
 - j. Burke Connection Day's/activity once per month across grade levels to better connect upper and lower grades.
 - k. Dot Day- Thursday Sept 15, what can you create with just a dot. Students will be invited to wear dots.
 - l. Parent Orientation Monday Sept 12
 - m. Would like to look into Peter Reynolds for enrichment
 - n. Summer Reading charts due 9/8, will recognize at assembly, children will receive dunk tank ticket for completed log
 - o. 9/9 will be wear neon day
 - p. 9/6 is voting day, will need volunteers to monitor hallways
 - q. 1st day will all line up out back, including bus kids
 - r. Prometheon boards are now in every classroom and specialists area. Lacey thanked PTO for fundraising for these.
- IV. Budget Review
 - a. Budget was gone over in detail by Marissa Fast.
 - b. She brought attention to new budgeting for field trips. For grades k-4, each child will be budgeted for \$25, 5th grade \$30 since they do more things. Budget was kept at \$7200 for a buffer in case of new students.
 - c. Technology budget was increased this year to \$1000 to pay for TV's to function as digital bulletin boards at entrance and cafeteria.
 - d. Motion to accept by Jessie Roberge, Krista Doughty seconds

V. Events

Back to School Bash - Friday, Sept 9th 5-7

Executive Board planning, flyer has been posted on FB and will go home in backpack mail. Each grade level will be asked to bring a different school supply. Signup genius will be created. Lacey and Bonnie will share dunk tank duties.

Boo Event - Friday, October 28th

Since no one has signed up to chair, will ask 5th grade parents to run and then they can keep any money made over what was budgeted for. This money will go towards their year end fundraising. Can be Boo Bingo or Movie Night or something else.

Ice Skating - January TBD

Carrie Dickson to chair with assistance

Dance - Friday, February 10th

Sweetheart/Valentines themed. All children and chaperone invited to attend

Sporting Event - March TBD

Sam Benoit to chair with assistance. All children are welcome to attend. May be dodgeball or something else. Can be off site as well.

Talent Show - Friday, April 28th

Laura Poplawski to chair with assistance from fourth grade parents. Laura asked if this could be a fundraiser, charge admission and include a snack with a ticket. Event does not need to be a fundraiser but any money raised would be welcome income. Laura asked if the show could be recorded and later sold, Lacey stated Peabody Access TV has recorded for us before.

VI. Fundraising

- a. Boosterthon (3/23 event day) No chairperson yet
- b. Readathon- October 17th, two weeks long, prizes
- c. Spirit Wear- mid Nov, in time for holidays, no chair
- d. Amazon Smile
- e. Box Tops - fading out now that electronic
- f. Baystate Textiles - white bin in front, paid per lb
- g. Restaurant Nights - Prince Pizza, Stanzys?
- h. School Store - 1st Friday of the month at lunch starting in Oct. Big hit last year
- i. Spirit Sticks - 3rd Friday of the month at lunch
- j. Holiday Shop - Dec 5-8th, no chair
- k. Plan to stop wreaths because they didnt raise much money, Jessie looking in to Mrs. Fields. Will need chairperson.

VII. Enrichment/Field Trips

Krista D to coordinate. Look into Peter Reynolds for Oct. Science Night, Mathnasium, Literacy Luau. Will need volunteers

VII Open Positions

Spirit Wear, Holiday Shop, Boosterthon, PAB (Paula Crosby?), Boo Bingo (5th grade?)
Dance (Krista, Courtney?)

XI Upcoming

Chalk the Walk Sunday Aug 28th at 5:30
K first day Thurs Sept 1 - screening Mon-Tues, orientation Wed 1-2.
Back to School Bash Friday 9/9
Parents Night - Mon 9/12 6-8 (PTO table for emails, remind, etc)
Spirit Sticks 9/23 Roseann Capone
School Store 10/7 Sam Benoit

X General PTO Meeting Dates

Monday Sept 19th - Room Parents chosen. Serena Molk to coordinate. 2 per class, names in hat if more than 2 volunteers. Will ask room parents to send at least one rep per grade to monthly PTO meetings.

Monday Oct 17th - raffle baskets due. Jessie suggested bringing back voting for best to encourage attendance.

11/4, 1/18, 2/15, 3/23, 4/13, 5/22 (elections)

XI Water bottles - Marissa and Colleen priced out Burke Tiger water bottles to give to K for free and sell the rest. Will sell for \$5. Carrie motions to accept, Serena seconds

XII Shed - Dr. Vadala will get it on school committee schedule for approval. Need to know where, what materials, size, etc. Plan is to spend \$2000-2500 from last years earnings. Carrie motions to accept, Laura seconds.

Meeting adjourned at 6:45pm