

JOHN E. BURKE SCHOOL

Minutes

Meeting Date: 1/15/19

Start Time: 6:09pm

Attendance:

Lauren Mastrocola
Stephanie Taverna
Deanna Nobile
Lisa Smith
Angie Nicoli
Jessie Roberge
Julie Broughton
Amy McCusker
Amanda Jolly
Lacey Becotte

I. Welcome - HAPPY NEW YEAR!

II. Acceptance of Minutes

Accepted by Stephanie Taverna

III. Principals Report

- Transition back from holidays has gone well.
- Nurse sent home a reminder about flu
 - There will be an air purifier used to sanitize classes over the weekend
- Helping Hands was a success. We were able to help 29 Families through 22 adopters and \$420 cash donations.
- Thank you for the help with the Lights Stroll.
- Updates to Staff:
 - We have welcomed a new staff member. Janice Walwood is our new Inclusion Specialist
 - Ms. Mancini is now Mrs. Galletta
 - Ms. Keenan is now Mrs. Washour
- New city wide Student Management System in place. ASPEN will be used for attendance only at this point. Families will now receive a robotic call if child is marked absent. This system will be used for more things, including report card, in the future.

- Attendance - If a child is absent for more than seven days, a letter will go home to parents. This a reminder that attendance is important. School is scored on a State wide scoring system, which included attendance as a factor.
- MCAS Dates:
 - 3rd Grade ELA - 4/11 & 4/12
 - 3rd Grade Math - 5/14 & 5/15
 - 4th Grade ELA - 4/9 & 4/10
 - 4th Grade Math - 5/9 & 5/10
 - 5th Grade ELA - 5/2 & 5/3
 - 5th Grade Math - 5/7 & 5/8
 - 5th Grade Science - 5/16 & 5/17
- Access testing rest of the year for English Language Learners
- 2/9 Progress Reports go home
- Teachers will meet in the next two weeks to go over Student Data
- 3/21 - Science Night
 - Curious Creatures
 - NE Reptile
 - Top Secret Science
 - PMLP
 - Julie Broughton is attempting to book Essex Tech now
- 3/1 - Science Fair
 - 4th Grade Only this year
 - Work will be done is school
- Would like PTO to consider paying for two new ADA Water Bubblers with built in water filters. Cost would be \$2,271.76
- Looking into Pro AV - Audio/Sound System to replace projector screen with projector from ceiling. Lacey Becotte is getting quotes for Digital Media Center for use as an aid for teachers and at events.
- Its Budget season. Lacey Becotte will provide update later.

IV. Teachers Report

No Report

V. Treasurers Report

- Lights Stroll brought in \$5,444.95

- 33 vendors at @ \$45 with exception to 2 who paid half
- Still need to pay for Spider Boxes and Electricians Bill - Waiting for Bill
- Maria Varoudakis' employer (BNY) will give check for \$500 - This will go back to Lights Stroll
- Holiday Shop
 - As little over \$6000 in sales
- Book Fair
 - \$2,436.00 - Raffles
 - \$934.19 – Bake Sale
- Box Tops for \$300 plus
- Spirit Sticks has brought in a little over \$500.00 so far
 - Buy One/Get One this week
- Expenses
 - \$751.00 - Field Trips
 - \$0 - Holiday Helping Hands
 - \$638.24 - Office Supplies includes Insurance
 - \$940 - School Store
 - \$795 – Student Enrichment
 - Teacher Wish List - 2 Teachers @ \$50
 - Null/Void - Principal Holding

VI. PAB Report

- a. **Last month the PAB meeting was their holiday meeting so nothing to report**

VII. Student Enrichment

- a. **Zuzu African Acrobats Got Talent - 1/24?**
- b. **Ideas for field day**

- The engineer that is coming to Science Night stated he could come to school for the day into the night for \$1400
- School House Rock Possible Enrichment - Julie Broughton will get information from McCarthy School
- Math Night (2/26 - 6:00-7:30) – Mathnazium. They will need 20 Volunteers. They will provide prizes.
- Fun Run (3/26)

VIII. Upcoming Events

- a. **Candy Bar Bingo 1/25 (Snow date 2/1)**

IX. Scholarship

- a. Application will be sent to area schools next week

X. No School/Early Release

- a. No School 1/21 MLK Day

XI. Lights Stroll Sponsors

North Shore Dance Academy
Bruce McCorry's
Today's Collision Repair Centers
People's United Bank
Boyle Shaughnessy Law PC
New England Commissary

Meeting Adjourned: 6:48 pm