

JOHN E. BURKE SCHOOL

Minutes

Meeting Date: 8/8/18

Start Time: 5:10pm

Attendance/Email:

Angie Nicoli - angnicoli@yahoo.com

Katie DaVita - KatieDavita@gmail.com

Nikki Kachinski - Nicole.Kachinski@gmail.com

Elyse Novak - elyse.d.novak@gmail.com

Lauren Mastrocola - Lauren.mastrocola@yahoo.com

Julie Broughton

Joyce Williams - jawilliams78@comcast.net

Kendra O'Brien - kendraobrien@comcast.net

Lacey Becotte - becotteL@peabody.k12.ma.us

Agenda:

I. Welcome:

Amanda:

- Agenda & Calendar of Events Given Out
- PTO Laptop not working - Bringing to Geek Squad to try to fix. Still under protection plan with Walmart
- First Regular PTO Meeting will be 9/20 at 6:00. All PTO Board Members should arrive at 5:30 to discuss budget

II. Introductions

Amanda:

- Katie is handling Tiger Tails

III. Principal's Report:

Ms. Becotte:

- MMS is changing to Aspen (Will go live Mid-Year) so classroom assignments will be mailed to students-
 - Will be sent week before school start
 - Classes for 2018/2019:
 - ✓ 2 Gen. Ed. Classes for Grades K-3
 - ✓ 3 Gen. Ed. Classes for Grades 4&5
 - ✓ 3 Pathways Classes
 - ✓ 3 Language Based Classes

- ✓ 1 Special Ed Class
 - ✓ Total of approximately 286 kids, however, still enrolling students
- Teacher Changes
 - Ms. Miller will move down to teach 1st grade
 - Ms. Pikul retired
 - All 3rd Grade Classes are now downstairs
- Changes to Inside of School
 - Working on putting motivational quotes on hallway walls for kids
 - Bulletin Board “What Makes Me Do My Best”
 - Celtics are donating their old score board from the old practice facility
 - Mural will be done at the back of the stage
 - 2 paintings need to be hung
- High 5 program will continue this year
- Science program will continue - There was good response from the kids from the program last year
- MCAS Reports will be release in late fall and a copy will be mailed to families
- Tech Line - School has 3 TVs from the PTO, but need DVD/VHS players to accompany the devices - Would like to have prior to the beginning of school year (Amanda sent out Facebook request & Kate donated one)
- Still hiring new staff and Lacey will post the new staff and send out a Connect Ed when contacts are signed
- Would like to have a School Supply Drive at the Back to School Bash
- Working on getting new signage and curb painted in front of school
- Final/Final School Calendar will be Release soon (changes to orientation dates need to be made) and copies will be sent out with classroom assignments
- Currently interviewing and hiring an new librarian

IV. Regular PTO Meeting Dates

(All will be held at 6:00 except September will be at 5:30):

- a. **Th. 9/20; W. 10/17, W. 11/7, W. 12/5; W. 1/9; W. 2/6; Th. 3/7; W. 4/3; W. 5/9**
- b. **1st Meeting in September:**
 - i. **Potluck**
 - ii. **Room Parents (Raffle baskets will be due at the October meeting)**

V. Open Positions:

- a. **Vice President**
- b. **Student Enrichment**
 - Amanda has applied for:
 - \$2000 Lowes Toolbox for Education Grant
 - Target Field Trip Grant
 - Boosterthon/Glow Run will be held in March - Contract has been signed

c. Event Chairs

i. Back to School Bash

ii. Halloween Social - Roller Palace is closing

Amanda checking into Roller World prices believes may be \$350 for 1st 100 people and \$3.50 for each person after that

iii. Talent Show

iv. End of Year Bash

v. Movie Night?

VI. BOK - Beginning?

Information has not been shared with Lacey yet.

VII. Supply Drive

- Held at Back to School Bash
- Amanda suggested giving different lists of needed supplies to each grade to avoid getting too much of same thing.
- PTO Gift Cards given to teachers for supplies
- Last year \$100 for FT teachers and \$50 for PT teachers was given (\$2200 total)
- This year \$150 for FT Gen. Ed. teachers, \$100 for FT Spec. Teachers and \$50 for PT teachers will be given (\$3400 total)

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VIII. Upcoming Important Dates

a. Kindergarten Meet & Greet - 8/30

- Amanda will have Key chains, Spirt Sticks & Socks (?) there
- PTO has a Leap Frog Epic for the Kindergarten Meet & Greet
- T-Shirt Order Forms (Orange for K)

b. Welcome Back Teachers -9/4

Will provide breakfast for teachers at 8:30 on 9/4 as the teachers have to go to the Middle School later in the day

c. 1st Day for 1st - 5th - 9/5

- Lacey will send a ConnectEd to 5th grade families requesting volunteers to hold line signs on first day
- New Students in Grades 1-5 will get a T-Shirt Order Form at beginning of year
- Possible Chalk the Walk

d. Kindergarten Screening - 9/5-9/7

Screening will be held in A-Z order

e. 1st Day for Kindergarten

will meet in the gym

f. Back to School Bash

- Supply Drive
- Use of PA system instead of hiring DJ to save money
- Amanda will send out a SignUp Genius

- Lacey in the Dunk Tank (1.5 hours this time)
- Students will get a ticket to dunk her for turning in their summer reading
- Still have one case of Cherry Snow Cone Flavoring leftover from last year

g. Parent Orientation - 9/17

Will now be held on Mon. 9/24 from 6-8pm

h. NO SCHOOL - M 9/10 & W 9/19

OTHER TOPICS DISCUSSED:

Holiday Lights Stroll/Craft Fair will be held on 12/1

- Amanda will email the vendors as the Higgins also holds their craft fair that day
- Would like to have baskets at the lights stroll

Other Possible Fundraisers/Events:

- Bringing back Square One Art
- Spirit Wear
- At the beginning of the year
- Amanda will check to see if we can get Beach Towels
- Spirit Sticks
- Amanda found a new Tiger Paw "Pride Lives Here" stick
- Still have around 44 Spirit Sticks
- Spirit Monkey requires order from a personal account only
- First Order for Lauren will have to be \$400 worth of product
- Spirit Sticks for Birthdays
- BoxTops has put out a Bonus App.
- For every 5 BoxTops bought at Walmart, you will be given 50 extra bonus BoxTops (each family can do this up to 5X)
- Inflatable Obstacle Course out of Dracut
- Lacey will get information to Amanda

Raffle items

- PTO has Crockpot, Instapot, & Kuriieg to raffle off
- PTO has a Leap Frog Epic for the Kindergarten Meet & Greet
- Amanda has applied for an American Girl Doll

Need for PTO Shed

- Lacey will discuss where we can put a shed with maintenance
- Amanda will check the size of her shed to get dimensions for PTO Shed

PTO has approximately \$2900 in Scholastic Dollars

Fish Tank

- Possible new algae eating fish
- Fish Naming Contest

Amanda will check into getting high school students for babysitting at PTO Meetings

Brainstorming for enlisting new PTO members/volunteers

- Raffle off parking spot in front of school each month for attending meeting
- Possible Golf Outing (Joyce will look into)
- Possible mixer
- Possible Paint Night (Lauren will look into)

Yearbook

- Julie Picardi's last year
- See if someone wants take over next year and shadow Julie this year

Before the Bell will be offered again

- Sign up at FKO website

Meeting Adjourned: 6:40pm